

**Form No.- CAS (Const.) - 02**

**For University/Constituent College only**

(Para 1.6.0 of the Statute)

**Check Slip for Promotion of Lecturer (Senior Scale) to the post of Lecturer (Selection Grade) Under Career advancement Scheme vide Gazette Notification No.- 486 Dt. 26.06.2008 of Human Resource Development Department, Ranchi Validity 27.07.1998 to 31.12.2008**

**(To be filled and forwarded by University)** ( Para-3.5.0 of the statute)

( In case of incomplete or ambiguous information, it will not be entertained by JPSC.)

1. Name of the Candidate : \_\_\_\_\_

2. Subject : \_\_\_\_\_

3. (i) Name of the Univ. Department/College : \_\_\_\_\_

(ii) It is University Department or Constituent College: \_\_\_\_\_

If constituent College mention date on which College may Constituent: \_\_\_\_\_

4. Name of the University : \_\_\_\_\_

5. Date of substantive appointment as lecturer - 

D	D	M	M	Y	Y	Y	Y
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6. (a) Date of promotion as Lecturer (Sr. Scale) - 

D	D	M	M	Y	Y	Y	Y
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(b) Date of promotion as Lecturer (Senior Scale) on the recommendation of the Commission- 

D	D	M	M	Y	Y	Y	Y
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(Enclose letter of the commission)

(c) Approval of the syndicate in the promotion of Lecturer (Senior Scale), in accordance with the recommendation of the Commission:

Yes  No

if yes, annex, Notification Letter. No.....dated.....

7. Educational Qualification of the Candidate :-

Examination	Board/University	Subject	Year of Passing	Division/Class	% of Marks
Matric					
Intermediate					
Graduation					
Post Graduate					
M.Phil					
Ph.D					

*Initial of Registrar*

## 8. Computation of admissible period for promotion to Lec.(SG) (Para 3.1.0 of the statute):

Sl.	Particulars	From	To	Duration
i)	Period rendered in University department			Y   Y   M   M   D   D
ii)	Period rendered in Degree college managed and maintained by University			Y   Y   M   M   D   D
iii)	Total admissible period under Career Advancement Scheme			D   D   M   M   Y   Y
iv)	Date of completion five yrs.of continuous service as Lecturer (Senior Scale ) -			D   D   M   M   Y   Y

(9) Proposed date of promotion to the post of Lecturer (SG) -  
(As per para 3.1.0. of the statute)

D	D	M	M	Y	Y
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(10) Assessment of performance for promotion to Lec.(SG) [Para 3.1.0.of the statute] -

(a) Date of two refresher course/summer trainings of approved duration (after placement in Lecturer Senior Scale) -

Date	Period	Venue

or

Engaged in other appropriate continuing education programmes of comparable quality as may be specified or approved by the UGC (within due date) -

- (b) (i) Good record in teaching: Yes  No   
(enclose certificate from principal /HOD and Registrar)
- (ii) Contribution in the corporate life in the institution : Yes  No   
(enclose certificate from principal /HOD and Registrar)
- (iii) Contribution in examination work: Yes  No   
(enclose certificate from principal /HOD and Registrar)

or

Through extension activities(Give Details): \_\_\_\_\_

(c) Up to date good performance appraisal reports from the date of promotion as Lec.(SS) till proposed date of promotion as lecturer(SG) in the form to be approved by the chancellor for the purpose (As per para 3.7.0 & 4.1.0 (e) of the statute) -  
(Fill up and enclosed Annexure-I)

Name of the Candidate :

11. Whether the proposal was ever rejected by the commission : Yes  No

If yes, give details with letter no. of the commission \_\_\_\_\_

12. Date of Promotion as Lecturer (SG) Recommended by Screening Committee (Original copy of the proceeding & chart of the Screening Committee need to be enclosed as para 3.5.0 of the statute) :-

D	D	M	M	Y	Y	Y	Y
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13. Whether the proposal is accordance to Para 3.5.0 of the statute :- Yes  No

Certify that all information given above have been verified by me on the basis of record /documents which are correct.

Date :-

Signature of Registrar

Seal :-

**List of Enclosures:**

*Name of the Candidate :*

**Annexure-I (See Sl. No. 10(c) of Check Slip)**  
(See Para-3.7.0 of the Statute)

- (a) Performance Appraisal records in Prescribed Performa. According to the Procedure and in the form to be approved by the Chancellor for the purpose.

Give details as follows :

Year	Whether Performance Appraisal records enclosed Yes/No	Remarks of the screening committee

Date :

Signature of Registrar

Seal :

Name of the Candidate :