

Form No.- MPS (Const.) - 01

**Check Slip for Promotion of Lecturer  
to the post of Reader under 8 yrs. Merit promotion Scheme.**

**Statute as approved by Chancellor vide Letter no. - BSU- 20/95-2133/GS (1) Dated - 23-09-1995  
(Superseded w.e.f. 27.7.1998 vide Gazette Notification 26.06.2008)**

**( To be filled and forwarded by University )**

(In case of incomplete or ambiguous information submitted by university it will be referred back to University.)

1. Name of the Candidate : \_\_\_\_\_
2. Subject : \_\_\_\_\_
3. Name of the College/Department : \_\_\_\_\_
4. University : \_\_\_\_\_
5. (a) Date of substantive appointment as Lecturer ( Para I(b) of the Statute) : 

D	D	M	M	Y	Y	Y	Y
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 (i) Date of Affiliation : 

D	D	M	M	Y	Y	Y	Y
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 (ii) Date of post creation: 

D	D	M	M	Y	Y	Y	Y
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 (b) Date of confirmation as Lecturer: 

D	D	M	M	Y	Y	Y	Y
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 (c) Date of recommendation of the Commission/University Selection Committee/Absorbed by the Chancellor for the post of Lecturer: 

D	D	M	M	Y	Y	Y	Y
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6. Prior option in writing for consideration of promotion under MPS (Enclose certified copy of option letter) ( Para I of the Statute) : \_\_\_\_\_
7. (a) Whether the candidate is serving in University Department or in a Degree College managed and maintained by the University ( Para I of the Statute) : Yes  No   
 (b) Subject(s) taught : \_\_\_\_\_ ; Is it advanced teaching within the meaning of the statute ? : Yes  No   
 (c) Computation of admissible period -
 

Sl.	Particulars	From	To	Duration								
i)	Period rendered in University department	-		<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td>Y</td><td>Y</td><td>M</td><td>M</td><td>D</td><td>D</td></tr></table>	Y	Y	M	M	D	D		
Y	Y	M	M	D	D							
ii)	Period rendered in Degree college managed and maintained by University	-		<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td>Y</td><td>Y</td><td>M</td><td>M</td><td>D</td><td>D</td></tr></table>	Y	Y	M	M	D	D		
Y	Y	M	M	D	D							
iii)	Period rendered in affiliated college	-		<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td>Y</td><td>Y</td><td>M</td><td>M</td><td>D</td><td>D</td></tr></table>	Y	Y	M	M	D	D		
Y	Y	M	M	D	D							
iv)	Admissible 2/3 of the period rendered in affiliated college	-		<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td>Y</td><td>Y</td><td>M</td><td>M</td><td>D</td><td>D</td></tr></table>	Y	Y	M	M	D	D		
Y	Y	M	M	D	D							
v)	Period deducted for teaching in below degree level (if any)			<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td>Y</td><td>Y</td><td>M</td><td>M</td><td>D</td><td>D</td></tr></table>	Y	Y	M	M	D	D		
Y	Y	M	M	D	D							
vi)	Total admissible period under Merit Promotion Scheme			<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td>Y</td><td>Y</td><td>M</td><td>M</td><td>D</td><td>D</td></tr></table>	Y	Y	M	M	D	D		
Y	Y	M	M	D	D							
vii)	Whether the candidate was having a regular appointment of more than eight years against sanctioned post			Yes <input type="checkbox"/> No <input type="checkbox"/>								
viii)	Date of completion of eight years of continuous service after regular appointment against a sanctioned post			<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td>D</td><td>D</td><td>M</td><td>M</td><td>Y</td><td>Y</td><td>Y</td><td>Y</td></tr></table>	D	D	M	M	Y	Y	Y	Y
D	D	M	M	Y	Y	Y	Y					
ix)	Proposed date of promotion to the post of Reader			<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td>D</td><td>D</td><td>M</td><td>M</td><td>Y</td><td>Y</td><td>Y</td><td>Y</td></tr></table>	D	D	M	M	Y	Y	Y	Y
D	D	M	M	Y	Y	Y	Y					

Initial of Registrar

8. (a) Whether the candidate holds the requisite qualification as prescribed for the post of Lecturer at the time of his appointment ( Para I(a) of the statute) : Yes  No
- (b) Has he/she completed at least **four years** of continuous service before proposed date of promotion in the Department of College / University from which the candidate is being considered for promotion (Para I(c) of the statute) : Yes  No  if yes, period- From \_\_\_\_\_ to \_\_\_\_\_.

9. Educational Qualification of the Candidate :

Examination	Board/University	Subject	Year of Passing	Division/Class	% of Marks
Matric					
Intermediate					
Graduation					
Post Graduate					
M.Phil					
Ph.D					

10. (a) Total permanent position of Lecturers in the concerned subject in the Colleges and University Department (as on the proposed date of promotion) : \_\_\_\_\_ .
- (b) Whether the proposed post of Reader is within 1 / 3 of the no. of total permanent position of Lecturer in the concern subject (Para 3(a) of the Statute) : Yes  No

11. Assessment of Performance for Merit Promotion ( Para 4 of the statute ) :

- (a) Number of research papers published (Please do not enclose publication beyond proposed due date of promotion) :

Research Paper	Date of Publication	Name of the Journal

- (b) Books authored by Candidate (Please do not enclose publication beyond proposed due date of promotion) :

Name of Books	Subject	Pages	Date of Publication	Name of Publishers

- (c) Assessment on reviews and curriculum development : \_\_\_\_\_  
\_\_\_\_\_

- (d) Assessment on development of Teaching aids : \_\_\_\_\_  
\_\_\_\_\_

- (e) Innovation in Teaching methods : \_\_\_\_\_  
\_\_\_\_\_

- (f) Equipment development : \_\_\_\_\_  
\_\_\_\_\_

- (g) Any other research experience : \_\_\_\_\_  
\_\_\_\_\_

Name of the Candidate :

Initial of Registrar

12. Name & Address of Referee (As per Para 5 of the Statute) :

Referee	Name	Address	Field of Activity	Designation	Location	Contact No.
I						
II						

13. Evaluation Report of the Referee I & II is annexed ( Para 7 of the Statute ):- Yes  No

(a) Did the University require reference to 3<sup>rd</sup> Referee as per proviso of Para 5 of the Statute? Yes  No

If Yes, Name and Address of 3<sup>rd</sup> Referee : \_\_\_\_\_

\_\_\_\_\_ (annex evaluation report).

14. Name and address of two outside experts with telephone no. which are nominated by the V.C ( Para 7 of the Statute ) :

Expert	Name	Designation	Address	Contact No.
I				
II				

15. CC Rolls during period of consideration for calculating eight years continuous service (Original CC Roll need to be enclosed as per Para- 7 of the Statute)- Fill up & enclosed Annexure-I

16. Whether the proposal was ever rejected by the commission (Para 9 of the Statute): Yes  No

If yes, give details with letter no of the commission : \_\_\_\_\_

\_\_\_\_\_

17. Reason of long pendency of promotion (if applicable) in view of HRD Letter No. : 402 dated : 27.03.2012

\_\_\_\_\_

\_\_\_\_\_

Certified that all information given above have been verified by me on the basis of record /documents which are correct.

Date :

Signature of Registrar

Seal :

**List of Enclosures:**

Name of the Candidate :

**Annexure-I (See Sl. No. 15 of Check Slip)**

(See Para-7 of the Statute)

(a) Enclose CCR in the Prescribed Performa as approved by the Chancellor.

Give details as follows :

Year	Whether CCR enclosed Yes/No	Remarks of the screening committee

Date:

Signature of Registrar

Seal :

Name of the Candidate :